



**ARKANSAS**  
**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
 Marcus C. Devine, Director

**Grant Number**  
 PCO01-06

**Solid Waste Management Division, Programs Branch**  
**SOLID WASTE AND RECYCLING GRANTS**  
**2006 APPLICATION FORM**  
 (STATE FISCAL YEAR 2007)

- 1.0 City of Jacksonville  
 Name of Applicant (This may be a city, county, municipality, etc.)
- 1.1 Carol Bevis  
 Contact Person (This person must be available to answer questions regarding this grant.)
- 1.2 The 300 Spring Building, Ste. 204 Little Rock Pulaski 72201  
 Address City County Zip
- 1.3 501-340-8787 340-8785 cbevis@pulaskiswdistrict.org  
 Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

|                                     |                                      |                          |                                     |
|-------------------------------------|--------------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/>            | Administrative                       | <input type="checkbox"/> | Material Recovery Facility          |
| <input type="checkbox"/>            | Composting Equipment<br>Specify type | <input type="checkbox"/> | Recycling Equipment<br>Specify type |
| <input type="checkbox"/>            | Education                            | <input type="checkbox"/> | Solid Waste Planning                |
| <input checked="" type="checkbox"/> | Transfer Station with Recycling      |                          |                                     |

2.1 Project Total Cost Grant Amount Requested  
 \$ 195,970.00 \$ 12,000.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
- 3.2 What items are/will be recycled.
- 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
- 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

The City of Jacksonville will provide a staffed drop off center to enable its residents to participate in a recycling program. Pulaski County Regional Solid Waste Management Dist. will secure a part of the 2006 grant funds to help with the funding of this operation. This is a recycling and processing center.

The population of Jacksonville (29,960) is the 3<sup>rd</sup> largest city in the county. The City of Jacksonville Public works Dept. has worked to provide its residents with a recycling program including curbside and drop off collection, processing and marketing of collected material. The Center is open from 7 am-4pm each week day, providing area residents with collection of newspaper, plastic, aluminum, cardboard and office and computer paper. The Center is also a drop off center for electronics, household chemicals and waste tires. The Center is near City Hall on the old Vertac site. The City of Jacksonville has invested significant capital and labor in establishing the site.

Specific goals and objectives for Jacksonville's recycling program include:

To provide recycling service to residents in and around the borders of the City  
To increase knowledge of and participation in recycling services

Jacksonville benefits from the District's public education program. The Recycling Hotline is heavily used to distribute specific information about recycling to residents in Jacksonville. The website features detailed information listing recycling information concerning Jacksonville. Postcards and newsletters detail information concerning Jacksonville.

Jacksonville has a full range of recycling services. Jacksonville provides quarterly and annual information to the District. This information is in the Annual Report showing the progress.

**4.0 Administrative Requirements**

4.1 Does the applicant hold current environmental permits required for this project?

Yes  No  No, but have applied  Not Applicable

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes  No

4.4 Projected beginning date July 1, 2006

4.5 Projected completion date June 30, 2007

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

**Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.**

Grant Number

PCD 01-06

**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.

*Carol Benis*

Signature of Applicant's Authorized Representative

*Deputy Dir./Recycling Coordinator 340-8792*  
Title Telephone Number

*6/27/06*  
Date

*Floyd G. Villines III*  
Signature of RSWMD Board Chairman

*F. G. "Buddy" Villines III*  
Print name

*7/7/06*  
Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

*Teresa Bechtel*  
Teresa Bechtel (ADEQ Programs Branch)

*9/22/06*  
Date

*Steve Martin*  
Steve Martin (ADEQ Solid Waste Management Division Chief)

*9/22/06*  
Date

## APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.  
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

| Grant Number     |
|------------------|
| <i>PCO 01-06</i> |

**(A) PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.**

| (A) Project Budget and Summary                           | ADEQ Grant Funds Requested | Matching Resources* | Total Costs    |
|--|----------------------------|---------------------|----------------|
| 1. Personnel Services                                    | <i>12,000</i>              | <i>165,970</i>      | <i>177,970</i> |
| 2. Professional Services                                 |                            |                     |                |
| 3. Capital Outlay  |                            |                     |                |
| 4. Services and Supplies                                 |                            | <i>18,000</i>       | <i>18,000</i>  |
| 5. Total ADEQ Grant Funds Requested (Transfer to Page 1) | <i>12,000<sup>00</sup></i> |                     |                |
| 6. Total Matching Resources Committed to the Project     |                            |                     |                |
| <b>TOTAL PROJECT COST (Transfer to Page 1)</b>           |                            |                     | <i>195,970</i> |

**(B) REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.**

| (B) Revenue to Continue Program                               | Year 1         | Year 2         | Year 3         |
|---|----------------|----------------|----------------|
| Grant Funds (specify type of grant)                           |                |                |                |
| <i>Jacksonville Recycling Center</i><br>Landfill Tipping Fees | <i>12,000</i>  | <i>12,000</i>  | <i>12,000</i>  |
| Local Sales Tax   |                |                |                |
| Mandatory User Fees   |                |                |                |
| Sale of Recycled Material                                     | <i>20,000</i>  | <i>20,000</i>  | <i>20,000</i>  |
| Solid Waste Assessment  |                |                |                |
| Other (specify)   |                |                |                |
| <i>City Match</i>   | <i>163,970</i> | <i>163,970</i> | <i>163,970</i> |
| <b>TOTAL REVENUE</b>  | <i>195,970</i> | <i>195,970</i> | <i>195,970</i> |

## **APPENDIX A – PROJECT BUDGET DEFINITIONS**

1. **PERSONNEL SERVICES** – Even if the applicant is not seeking Recycling Grant funds to pay salaries, this expense should be considered as part of the project cost. This expense may be considered a matching resource. List principal project personnel salaries directly on this form. Be sure to total grant funds requested, matching resources, and total costs in the space provided. This section must be completed.
2. **PROFESSIONAL SERVICES** - List consultants, contractors, etc. Services may include those of a web page designer or consultant. Be sure to total grant funds requested, matching resources, and total costs in the space provided.
3. **CAPITAL OUTLAY** - List all items to be purchased with a value greater than \$300. Include equipment, structures, and items relating to them. Be sure to total grant funds requested, matching resources, and total cost in the space provided.
4. **SERVICES AND SUPPLIES** – Include items not itemized in “Personnel Services,” “Professional Services,” and “Capital Outlay.” Examples are duplicating, materials/supplies, postage, publication charges, travel, etc. Be sure to total grant funds requested, matching resources, and total costs in space provided. This section must be completed.

**\*Matching Resources** include cash or in-kind contributions. **In-kind contributions** include any documented contribution, such as real estate, goods or services, and labor, and should be valued using a defensible, auditable method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value.

**APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS**

The following items are **not** eligible for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.

*Carol Bevis*

Signature of Applicant's Authorized Representative

*Deputy Dir / Recycling Coord.*

Title

*340-8792*

Telephone Number

*6/26/06*

Date

✓ *Floyd G. Villines III*

Signature of RSWMD Board Chairman

*F. G. "Buddy" Villines, III*

Print name

*7/7/06*

Date

Grant Number

*PCO 01-06*



PUL CO REG SOLID WASTE MNGT DIST  
300 SPRING BLDG STE 200  
LITTLE ROCK AR 72201

te  
REMIT TO:  
ARKANSAS DEMOCRAT-GAZETTE, INC.  
P.O. BOX 2221  
LITTLE ROCK, AR 72203

ATTN: Carol Bevis  
DATE : 07/10/06 INVOICE #: 2052007  
ACCT #: L1351618 P.O. #:

BILLING QUESTIONS CALL 378-3812

STATE OF ARKANSAS,  
COUNTY OF PULASKI, } ss.

AD COPY


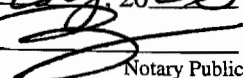
I, Elizabeth Myers do solemnly swear that I am the Legal Billing Clerk of the Arkansas Democrat - Gazette, a daily newspaper printed and published in said County, State of Arkansas; that I was so related to this publication at and during the publication of the annexed legal advertisement in the matter of:

grant application pending in the Court, in said County, and at the dates of the several publications of said advertisement stated below, and that during said periods and at said dates, said newspaper was printed and had a bona fide circulation in said County; that said newspaper had been regularly printed and published in said County, and had a bona fide circulation therein for the period of one month before the date of the first publication of said advertisement; and that said advertisement was published in the regular daily issues of said newspaper as stated below.

PUBLIC NOTICE  
The Pulaski County Regional Solid Waste Management District will submit grant applications to the Arkansas Department of Environmental Quality for the 2006 Recycling Grant Round for \$358,334. The applications propose to utilize funds in the following ways: \$52,516 for Administration, \$12,000 for the Jacksonville Recycling Center, \$12,000 for two drop-off centers in Sherwood, \$6,000 for the recycling drop-off center in Maumelle, \$29,000 for the mobile recycling trailers and program for the unincorporated areas of Pulaski County, \$10,000 for the electronics recycling program, \$101,000 for three Saturday morning drop-off centers, \$110,000 for household chemical collection centers, \$23,626 for special projects and programs and \$2,192 for school related and community education materials and programs. Applications may be viewed at the District's Office at the address below. Written comments may be sent to Pulaski County Regional Solid Waste Management District at 300 Spring Building, Suite 200, Little Rock, AR 72201. Written comments will be accepted from July 10, 2006 through August 10, 2006. For questions, please contact Carol Bevis at the solid waste district by calling 501 340-8787.  
38643931f

DATE DAY LINAGE RATE DATE DAY LINAGE RATE  
07/10 Mon 48 1.25

TOTAL COST ----- 60.00  
Billing Ad #: 38643931

  
Subscribed and sworn to me this 10  
day of July 2006  
  
Notary Public

